

Clayhidon Parish Council

6 July 2026

To: All Members of Clayhidon Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Clayhidon Parish Council** to be held at the Parish Hall on **Monday 13 July 2026 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely
Susan McGeever
Parish Clerk

AGENDA

1 Welcome by Chair, apologies for absence and introductions

2 Declarations of Interest/Dispensations

To receive any declarations of interest relating to business to be conducted at this meeting and

To consider any dispensation requests and confirm any relevant dispensations.

3 Minutes of Previous meetings to approve minutes of the meeting on 8 June 2026.

4 Public Participation

5 Planning

5.1 To consider the following planning applications:

26/00825/FULL

Proposal: Retention of change of use of disused airfield/concrete yard to a contractors/haulage storage yard
Location: Timberleigh Smeatharpe Honiton

Site Vicinity Grid Ref: 319065 / 110425

Parish: Clayhidon 15

Deadline for comments: 14 July 2026

5.2 To note the following planning decisions:

26/00686/CLP – APPROVED – 19 June 2026

Installation of solar PV panels on the south facing roof slope of a dwelling, at Carlingwark, Clayhidon.

5.3 Enforcement

It is understood that the Enforcement Officer has visited four sites in Clayhidon and an update has been requested. Updates are normally given after any action has been taken and an Enforcement Notice issued.

6 Finance

6.1 Unity Bank Current Account

Balance on 30 April 2026			£1281.03	
Less payments				
16-Jun-26	B/P to: Clayhidon VH	CPC 185-26	-30.00	
16-Jun-26	B/P to: BHPN	CLAYHIDON PC	-25.00	
16-Jun-26	B/P to: Clayhidon VH	CPC GRANT	-2000.00	
16-Jun-26	B/P to: Mrs S M McGeever	DEFIB PADS	-153.60	
30-Jun-26	Service Charge		-7.00	-2215.60

Receipts				
10-Jun-26	Transfer from 20462521		4000.00	4000.00

Balance on 30 June 2026 **£3065.43**

Payments to be authorised:

Village Hall (room hire - June)	£ 24.00
S Aldworth (Payrole/Internal Audit)	£ 169.00
Clerk's wages (Apr-Jun 2026)	£ 940.04
Clerk's expenses (Apr-Jun 2026)	£ 78.00
Clerk's mileage (Apr-Jun 2026 @ 45p)	£ 43.20
Lengths Man (pothole work)	£ 790.50

Mileage increase:

HM Revenue & Customs (HMRC) has changed the approved mileage rates for the tax year 2026/27. It is the first change since 2011.

Approved mileage rates from tax year 2026 to 2027

- Cars and vans — 55p per mile for the first 10,000 business miles in the tax year, then 25p per mile thereafter.
- Motorcycles — 24p per business mile.
- Bicycles — 20p per business mile.

How this affects parish and town councils

This will depend on a few factors:

- If mileage rates are included in the council's policy or someone's contract or terms as "in line with HMRC mileage rates" or words to that effect, then they should automatically be paid the new HMRC rates.
- If it instead specifies the figures, for example, 45 pence per mile, then they will need to be amended through the usual process for amending council policy or an employee's contract.
- NALC's [template contract of employment for parish and town councils](#) and [model contract of employment](#) created by WorkNest and endorsed by One Voice Wales and the Society of Local Council Clerks refer to the "National Joint Council for Local Government Services (NJC) rate in force". So anyone whose contract uses that wording is not affected by the change in the HMRC rates. The NJC is not planning to change the rates from those agreed in 2010, as they now recommend using HMRC rates instead.

6.2 Unity Bank Instant Access Account			£15999.40	
Less payments				
10-Jun-26	Transfer to 20462518		-4000.00	-4000.00
Receipts				
30-Jun-26	Interest		66.12	66.12
Balance on 30 June 2026			£12065.52	

The Cumulative bank reconciliation from 1 April 2026 to 30 June 2026 has been completed for signature by the Chair at the meeting.

The Month 3 budget monitoring information has been circulated to Parish Councillors.

6.3 S106

Ongoing

6.4 Defibrillators

All in working order.

6.5 Noticeboards

Update on progress

6.6 AGAR documentation

The AGAR documentation was submitted by the due date and all relevant information uploaded to the Parish Council website to coincide with the notification of public rights.

7 Clerk Update and Correspondence

Emergency Plan

Draft plan circulated to Parish Councillors together with information on Emergency Community Hubs. Parish Councillors to feed in specific Clayhidon areas of concern.

Date for public meeting

Neighbourhood Plan

The Parish Council is awaiting dates for the Housing Needs Survey.

Further information has been circulated on Neighbourhood Plans and preparing a planning priority statement.

Free Landmark Tree

Location and photo needed when planted in the autumn

Storage of Parish documentation and maps

Ongoing

Dumped Caravans

Update

Fly tipping

Reported to MDDC

Connecting the Culm

The Clerk is waiting for Connecting the Culm to come back and advise if any council/charity land would be suitable for measures to assist with flooding.

Local Nature Recovery Strategy (LNRS)

The LNRS is a strategy for the whole of Devon, including Plymouth and Torbay and was developed by Devon County Council.

Can the Parish Council assist with LNRS?

Biodiversity and Wildlife Enhancement

This topic should be considered by the Parish Council and links into LNRS.

Blackdown Healthy Living & Activity Centre - Support for local communities

BHLAC have requested that the Parish Council consider what time of support is required for local communities.

Blackdown Hills Parish Network
AGM on Wednesday July 22nd 2026 at 6:45 for 7pm
The Otter Room, Sidmouth Arms, Upottery, EX15 9PN
People's Emergency Briefing on Climate Change, followed by a panel discussion

8 County Council Report

To receive Councillor Clist's report

9 District Council Report

To receive Councillor Clist's report

10 Highways/Footpaths

10.1 Highways

Update on the Working Group

Report from the Lengths Man – all tarmac has been used.
Invoice expected.

10.2 Footpahts

Nothing to report

11 Clayhidon Charity & John Griss Charity

To receive any relevant information.

11.1 Clayhidon Charity

The 2025-26 accounts have been circulated to Trustees

11.2 John Griss Charity

The Trustees of John Griss Charity met on 6 July 2026, and the minutes will be circulated to the Parish Council and a short report uploaded to the website.

12 Items raised by Chairman

13 Items raised by Councillors

14 Date of the next Parish Council Meeting

10 August 2026 with a start time of 7.30pm

Date of the Annual Parish Meeting to be set