

Clayhidon Parish Council

5 January 2026

To: All Members of Clayhidon Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Clayhidon Parish Council** to be held at the Village Hall on **Monday 12 January 2026 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely
Susan McGeever
Parish Clerk

AGENDA

1. Welcome by Chairman, apologies for absence and introductions

2. Declarations of Interest/Dispensations

To receive any declarations of interest relating to business to be conducted at this meeting and

To consider any dispensation requests and confirm any relevant dispensations.

3. Minutes of Previous meetings to approve minutes of the meeting on 8 December 2025.

4. Public Participation

5. Planning

5.1 To consider the following planning applications:

25/01729/PNAG

Proposal: Prior Approval for the erection of a portal framed building to roof over existing silage clamp

Location: Land at NGR 315237112520 (Bolham Farm) Hemyock

Site Vicinity Grid Ref: 315252 / 112477

Parish: Clayhidon 15

INFORMATION ONLY

25/01383/FULL

Proposal: Replacement of existing garage with home office

Location: Land at NGR 315978 114124 (Bridge House) Clayhidon

Site Vicinity Grid Ref: 315978 / 114124

Parish: Clayhidon 15

Deadline for comments: 30 December 2025 – extension agreed to 14 January 2026

25/01611/HOUSE

Proposal: Installation of timber cladding to north and east elevations of dwelling and siting of new oil tank following removal of lean-to garage and wood store

Location: Highfield House Clayhidon Cullompton

Site Vicinity Grid Ref: 317451 / 116090

Parish: Clayhidon 15

Deadline for comments: 31 December 2025 – extension agreed to 14 January 2026

25/01703/FULL

Proposal: Erection of a roofed enclosure to include PV array, compost loo, associated works and retention of containers for agricultural use

Location: Land at NGR 316234 113191 French Nut Lane Clayhidon

Site Vicinity Grid Ref: 316234 / 113191

Parish: Clayhidon 15

Deadline for comments: 5 January 2026 – extension agreed to 15 January 2026

5.2 To note the following planning decisions:

25/01429/TPO – REFUSED – 8 December 2025

Proposal: Location: Application to crown reduce between 3-4m and remove dead/crossing branches from 1 English Oak tree protected by Tree Preservation Order 06/00012/TPO

Location: The Old Forge Rosemary Lane Cullompton Devon

5.3 Enforcement

It is understood that the Enforcement Officer has visited four sites in Clayhidon and an update has been requested. Updates are normally given after any action has been taken and an Enforcement Notice issued.

Councillor Clist has met with the Enforcement Officer.

6. Finance

6.1 Unity Bank Current Account

Balance on 30 November 2025	£3351.70
Less payments	
Service Charge	£ 6.00
Receipts	
Balance on 31 December 2025	£3345.70

The Clerk has raised the need to pay National Insurance with the accountant.

The clerk's wages have been resubmitted to account for the three-monthly payment period, and this is reflected in the amount payable to HMRC in January 2026

Payments awaiting authorisation:

Defibrillator pad	£ 82.20
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Payments to be authorised at the meeting:

Clerk wages (Oct-Dec)	£578.80
HMRC (PAYE adjusted)	£ 11.91
Clerk expenses (Oct-Dec)	£ 78.00
Clerk mileage (Oct-Dec)	£ 28.80
Clayhidon Parochial Church Council (meeting room)	£ 18.00

6.2 Unity Bank Instant Access Account

Balance on 30 November 2025	£7888.53
Less payments	
Receipts	
VAT repayment	£ 395.60
Interest	£ 47.30
Balance on 31 December 2025	£8331.43

The Cumulative bank reconciliation from 1 April 2025 to 31 December 2025 has been completed for signature by the Chair at the meeting.

The nine-month budget monitoring information has been circulated to Parish Councillors.

6.3 S106

Clayhidon has £2500.00 towards benches in open spaces.

The S106 application has been prepared for submission to MDDC and two of the three quotes received.

6.4 Defibrillators

The spare pad has been purchased – see Finance.

Chris Houghton is checking the defibrillators and updating The Circuit.

Rosemary Lane Chapel:

D00000002306

SC1330 001178

Pads:

28/04/2027

28/01/2028

Clayhidon Half Moon Pub:

D00000002503

SC1330001199

28/11/2025 – replaced now 28.10.2026

28.11.2027

6.5 Grant requests

Mid Devon Mobility – grant application forms sent.

St Andrew's Church, Clayhidon – letter circulated to Parish Councillors.

6.6 Precept 2026-27

The third budget/precept calculation for 2026-27 has been circulated to councillors for consideration in line with the decision at the December meeting to increase the precept to £20250.00.

The deadline for submitting the precept is 23 January 2025.

6.7 Locality Budget

A locality budget application for £250.00 has been submitted towards the new noticeboard at Garlands Farm.

7. Clerk Update and Correspondence

Emergency Plan

Ongoing

Neighbourhood Plan

Meeting date: 20 January 2026

Free Landmark Tree

Location and photo needed when planted in the autumn

Storage of Parish documentation and maps

Ongoing

Devon Communities Together

The Wild About Devon Community Wildlife Grants scheme - applications for up to £300 from Devon-based community groups and organisations for funding to support local wildlife projects.

Dumped Caravans

MDDC placing notices on the caravans.

Enforcement notices on all the caravans.

Blackdown Hills Parish Network

November newsletter circulated to councillors.

Japanese Knotweed

Update

Connecting the Culm

Latest newsletter circulated to councillors.

Other matters:

Asset Register – determine whereabouts of all items listed

Continuity Plan – Clerk to produce a continuity plan

8. County Council Report

To receive Councillor Clist's report

9. District Council Report

To receive Councillor Clist's report

10. Highways/Footpaths

10.1 Highways

Councillor Clist (DCC) has met with the Neighbourhood Highways Officer. A list of concerns has been forwarded to him.

The Parish Council should consider the advice of the Lengthsman.

10.2 Footpaths

It was noted that the sign had disappeared on the footpath to Lillicombe. The Clerk had contacted DCC.

The new Footpath Map has been received.

11. Clayhidon Charity & John Griss Charity

To receive any relevant information.

11.1 Clayhidon Charity

A meeting of the Clayhidon Charity is required.

Trustees to decide on meeting date.

HSBC

The bank statement has been received and sent to the accountant.

Unity

The bank have confirmed that both signatories have payment authorisation.

Merger

Update from the Clerk.

11.2 John Griss Charity

Brief update from Councillor Kidner.

Angling Trust invoice for the fishing coach training has been paid.

12. Items raised by Chairman

13. Items raised by Councillors

Volunteering

14. Dates of the next Council Meeting

9 February

9 March

13 April

18 May

All dates are subject to alteration.