

Clayhidon Parish Council

6 January 2025

To: All Members of Clayhidon Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Clayhidon Parish Council** to be held at the Church Rooms on **Monday 13 January 2025 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Susan McGeever
Parish Clerk

AGENDA

1. Welcome by Chairman, apologies for absence and introductions

2. Declarations of Interest/Dispensations

To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.

3. Minutes of Previous meetings to approve minutes of the meeting on 9 December 2024.

4. Public Participation

5. Planning

5.1 To consider the following planning applications:

24/01800/FULL

Proposal: Variation of Conditions 2 and 4 of planning permission 06/02646/FULL (Conversion of agricultural buildings into 2 live/work units and erection of domestic garage block) to allow substitute plans relating to alterations of internal and external layouts and relocation of workspace areas

Location: Gollick Park Battle Street Clayhidon

Site Vicinity Grid Ref: 316405 / 114939

Parish: Clayhidon 15

Deadline for comments: 27 January 2025

21/00084/HEDREG - APPEAL

Land at NGR 316390 114631 (Adjacent 4 Oakleigh) Battle Street Clayhidon Devon

Application No: 21/00084/HEDREG

Appeal Ref No. APP/Y1138/C/24/3351332

Deadline for comments: 30 January 2025

5.2 To note the following planning decisions:

24/01484/FULL – APPROVED – 19 December 2024

Proposal: Erection of a self build rural workers' dwelling

Location: Land at NGR 317089 116717 Higher Acre Ridge Clayhidon Devon

5.3 To note Enforcement issues

Report from Clerk

6. Finance

6.1 Unity Bank Current Account

Balance on 30 November 2024	£1617.23
Less payments	
C Houghton (Footpaths)	£ 137.50
C Houghton (Lengthsman)	£ 780.00
Harvest Home (Harvest Supper 2023)	£ 469.00
Bank Service Charge	£ 6.00
Receipts	
Transfer from Instant Access	£2000.00
Balance on 31 December 2024	£2224.73

The documentation to allow Councillor Weekes to change her mobile phone number has been approved.

Invoices to pay:

Chris Houghton (Lengthsman)	£1258.50
S McGeever (Wages Oct-Dec 24 plus NALC increase)	£ 710.75
HMRC (PAYE)	£ 177.60
Purchase of wacker	£ 899.70
Lights Brigade	£ 250.00
CHAT	£ 50.00

A transfer of £3000 will be made from the Instant Access Account to cover January invoices.

The purchase of the wacker:

Cost	£899.70
VAT	£149.95
Sub total	£749.75
Less Locality Budget	£600.00
Total	£149.75

An agreement has been drawn up with Chris Houghton (Lengthsman) for safe-keeping and use of the wacker and will be brought to the meeting for signature.

Outstanding – invoice for hay to be sent prior to the meeting.

6.2 Unity Bank Instant Access Account

Balance on 30 November 2024	£53467.43
Less payments	
Transfer to Current Account	£ 2000.00
Receipts	
DevonCC (Locality Budget/Wacker)	£ 600.00
Interest	£ 354.42
Balance on 31 December 2024	£52421.85
(includes Mary Parsons Gift Trust - £41828.00)	

It has been agreed the Mary Parsons Gift Trust amount of £41828.00 should be transferred to The Clayhidon Charity Account – a letter for signature will be brought to the meeting given the size of the sum being transferred.

Following the transfer of £3000.00 to meet January invoices and transfer of £41828.00 to The Clayhidon Charity, the funds in the Instant Access Account will be £7593.85.

Cumulative bank reconciliation from 1 April 2024 to 31 December 2024 completed for signature by the Chairman.

6.3 S106

Clayhidon has £2500.00 towards benches in open spaces.

6.4 Precept

The Precept paperwork has been submitted to MDDC.

7. Clerk Update and Correspondence

Emergency Plan

Ongoing

Neighbourhood Plan

Talk being arranged for several parishes – postponed to New Year

Free Landmark Tree

Awaiting delivery

Meeting with Devon Wildlife Trust

The lease runs from 2011 for 21 years to 2032.

8. County Council Report

To note Councillor Radford's report

9. District Council Report

To receive Councillor Clist's report

10. Highways/Footpaths

10.1 Confirmation has been approved for the purchase of a tamper not a wacker. Chasing Highways for the tamper. Locality Budget application for the wacker has been submitted and received (see Finance).

Clayhidon crossroads

The traffic orders team have assured the NHO that Clayhidon Cross is on their list of sites to be completed 2025/26

Ford Street crossroads

Response awaited from MPs/SCC.

Salt bins

Tarmac

Is more tarmac needed?

10.2 Update on footpaths

Paperwork has been received for a Proposed Diversion of Public Footpath No.22, Clayhidon and this has been circulated to Councillors and the Footpaths Officer for comment.

Paperwork has also been received for the P3 grant and is with the Footpaths Officer.

11. Clayhidon Charity, Mary Parsons Gift Trust & John Griss Charity

To receive any relevant information.

11.1 Clayhidon Charity

The bank account changes have been approved.

The online banking application is still ongoing and has been submitted for the fourth time.

Once approved Councillors Drew and Saunders will be added to the bank account.

See letter Finance for transfer of monies.

Paperwork for a one-year bond investment of £30,000 will be brought to the meeting for signature.

Councillor Drew has been added as a Trustee.

One application for the role of external Trustee has been received.

Financial Information

HSBC 4705 to 21 April 2024	£655.03*
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HSBC 4713 to 21 March 2024	£514.52
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* monthly charge of £5.00 deducted

Outstanding

- Clerk to chase up payments for land

- Date to be set for meeting

11.2 Mary Parsons Gift Trust

See above

11.3 John Griss Charity

The 2022-23 accounts have been submitted.

The 2023-24 accounts are under preparation and a request has been made for them to be ready by 13 January 2025 so that they can be signed at the meeting.

Difficulties have been incurred with making payments from the account. A complaint has been raised and it is hoped all payments will have been made by 13 January 2025.

The grant applications have been submitted

The map for the lease of the land has been completed.

An agreement for the Scouts in being drawn up and will be circulated before the meeting to allow for any changes before signature at the meeting.

A meeting is being set up for the memorial stone.

12. Items raised by Chairman

13. Items raised by Councillors

14. Date of the Council Meeting

10 February 2025 at the Church Rooms start time 7.30pm