

**Minutes of the Clayhidon Parish Council Meeting
Held at Parish Hall, Clayhidon, at 7.00pm on Monday 8 July 2024**

Present:

Councillors Saunders (Chair), Bendle, Blackmore, Kidner, King and Weekes.
Councillors Clist (MDDC) was also present together with Mrs S McGeever (Parish Clerk).

08072024/1. Welcome by Chairman, apologies for absence and introductions

Mr Saunders (Chair) welcomed those present to the meeting.

Apologies had been received from Councillors Drew and Councillor Radford (DCC).

08072024/2. Declarations of Interest/Dispensations

There were no declarations of interest.

08072024/3. To approve minutes of the meeting on 24 June 2024

It was RESOLVED that with minutes of the meeting of 24 June 2024 should be signed by the Chairman as a true and accurate record of the meeting.

PROPOSER: Councillor Kidner

SECONDER: Councillor King

DECISION: unanimous

08072024/4. Public Participation

There were no members of the public present.

08072024/5. Planning

5.1. To consider planning applications received for consultation:

No planning applications for Clayhidon had been received.

The Parish Council were given to understand that applications were down by 40%.

5.2 To note the following planning decisions:

No Decision Notices for Clayhidon have been received.

08072024/6. Finance

The Clerk had circulated the latest account and budget information to councillors.

6.1 Unity Bank Current Account

Balance on 31 May 2024 £1985.00

Less payments

Blackdown Support Group £ 750.00

Service charge £ 18.00

Balance on 30 June 2024 £1217.00

Other authorised payments:

Chris Houghton £ 624.00

6.2 Unity Bank Instant Access Account

Balance on 31 May 2024 £53120.80

Interest £ 369.85

Balance on 30 June 2024 £53490.65

(includes Mary Parsons Gift Trust)

The Clerk reminded the Parisha Council that the address change needed to be completed by two signatories.

The cumulative bank reconciliation from 1 April 2024 to 30 June 2024 had been completed for signature by the Chairman.

Invoices for payment:

| | |
|------------------------------|---------|
| Parish Clerk (3 months) | £918.06 |
| HMRC (PAYE) | £229.40 |
| S. Aldworth (Pay roll/audit) | £220.00 |

The Parish Council RESOLVED to authorise the above payment.

PROPOSER: Councillor Saunders

SECONDER: Councillor King

DECISION: unanimous

Action: Clerk to set up online payments

6.3 Signing of the contract for the Parish Clerk/RFO.

Bring to next meeting.

6.4 Financial regulations

Review of the new financial regulations – bring to next meeting,

6.5 Parish Council Computer

Ongoing as a second-hand computer is being researched.

08072024/7. Clerk Update and Correspondence

Website/email addressed

Councillor Saunders would assist Councillor Bendle with setting up his new email account.

Locality Budget for a new village sign

The date for delivery of the sign was awaited.

Emergency Plan

Following attendance at the meeting on how to create an Emergency Plan, it was RESOLVED to apply for the finance to hold a parish meeting to call for volunteers to assist. The Parish Council would seek to work with Hemyock Parish Council.

Neighbourhood Plan

The Clerk had invited Rebecca Randall to the July meeting but in discussion, given that several parishes in the vicinity were seeking advice on the way forward, Ms Randle had agreed to speak at a meeting for several Parish Councils which should be more productive.

Action: Clerk setting up meeting

Defibrillators

The Parish Council RESOLVED to add the defibrillator at the Village Hall to the website.

It was noted Councillor Drew had set up the last training session.

08072024/8. County Council Report

Councillor Radford had a locality budget and it was felt that asking for a contribution towards noticeboards may be appropriate.

Action: Clerk to obtain quotes and speak to the repair café.

It was also felt that it would be beneficial to have a leaflet giving the Parish Footpaths and this could also be included on the website.

08072024/9. District Council Report

Councillor Clist submitted a verbal report and advised that he had been involved in policy development meetings that were looking to put together the new corporate plan for 2024-28.

The goal was to maintain services and continue to hit recycling targets as well as reduce the amount going to landfill.

The impact of new planning policy coming from the Labour party would need to be assessed and it could increase the possibility of development in rural areas especially as MDDC's 5-year land supply was dependent on the by-pass for Cullompton which required further funding.

Councillor Weekes asked Councillor Clist to find out why the Parish Council had not been consulted on the Merry Harriers proposal.

08072024/10. Highways/Footpaths

Highways

The Clerk had contacted Highways again regarding the application for a wacker plate and was awaiting a response.

Action: Clerk to monitor

It was noted that Southwest Water was still carrying out work to repair leaks.

Several potholes had been filled.

The Clerk had contacted the Neighbourhood Highways Officer who had advised that 'through' roads had priority over the smaller local roads. Thus routes across the Blackdown Hills were higher on the repair list.

Footpaths

The Parish Council had received a P3 grant for £590.00.

Information was still awaited on the re-direction of footpaths.

08072024/11. Clayhidon Charity, Mary Parsons Gift Trust & John Griss Charity

11.1 Clayhidon Charity

Correspondence had been received from the Charity Commission and no change could take place without an existing Trustee calling them. Councillor Blackmore undertook to call the Charity Commission.

Action: Councillor Blackmore/King and Clerk

The Clerk had provided the following financial information:

HSBC 4705 to 21 April 2024 £655.03*

HSBC 4713 to 21 March 2024 £514.52

* monthly charge of £5.00 deducted

Updates needed to be made to the accounts as they are currently classed as inactive and need to be re-activated to allow for a cheque covering a Wayleave Payment of £3.06 to be deposited. Changes can only be made by a signatory to the account.

Action: Councillor Weekes

It was believed that the Parish Council owned two fields which had an annual rent and letters were needed to be sent. The rent for 2021 and 2022 was £120 and for 2023 and 2024 it was £240.

Action: Clerk

11.2 Mary Parson's Gift Trust

It was felt that the Mary Parson's Gift money should go into the Clayhidon Charity once sorted.

11.3 John Griss Charity

A meeting of the John Griss Charity would take place after this Parish Council meeting.

08072024/12. Items raised by Chairman

The Chairman did not raise any items.

08072024/13. Items raised by Councillors

Councillor Bendle raised the question of funding for the Harvest Supper and this would be put on the next agenda.

Action: Clerk

08072024/14. Date of the Next Council Meeting

The next Parish Council Meetings would take place on:

12 August 24 - Full Council Meeting

The Meeting would be held in the Parish Hall starting at 7.30pm.

Councillor King gave his apologies.

Signed..... **Date**.....
Chairman