

Clayhidon Parish Council

5 August 2024

To: All Members of Clayhidon Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Clayhidon Parish Council** to be held at the Parish Hall on **Monday 12 August 2024 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Susan McGeever
Parish Clerk

AGENDA

1. **Welcome by Chairman, apologies for absence and introductions**
2. **Declarations of Interest/Dispensations**
To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.
3. **Minutes of Previous meetings** to approve minutes of the meeting on 8 July 2024.
4. **Public Participation**
5. **Planning**
5.1 To consider the following planning applications:
No planning applications for Clayhidon have been received.

5.2 To note the following planning decisions:
24/00892/PNAG – APPROVED 12 July 2024
Proposal: Prior Notification for the erection of an agricultural storage building
Location: Land at NGR 315221 112521 Bolham Farm Hemyock Devon

6. Finance

6.1 Unity Bank Current Account

Balance on 30 June 2024	£1217.00	
Less payments		
C Houghton	£ 624.00	
HMRC	£ 229.40	
S Aldworth	£ 220.00	
S McGeever	£ 918.06	
DALC	£ 18.00	
HMRC	£ 66.40	£2075.86
Receipts		
Transfer	£3000.00	
Balance on 31 July 2024	£2141.14	

The two bolded payments were authorised in July 2023 not 2024. I have written to the bank.

6.2 Unity Bank Instant Access Account

Balance on 30 June 2024	£53490.65
Less payments	
Transfer	£ 3000.00
Balance on 31 July 2024	£50490.65
(includes Mary Parsons Gift Trust)	

Request to change the address has been re-submitted and needs signing.

Cumulative bank reconciliation from 1 April 2024 to 31 July 2024 completed for signature by the Chairman.

6.3 Signing of the contract for the Parish Clerk/RFO.

6.4 Financial regulations

Review of the new financial regulations

6.5 Parish Council Computer

Ongoing as a second-hand computer is being researched.

6.6 Grant requests

- The Pump
- Harvest Supper

7. Clerk Update and Correspondence

Locality Budget for a new village sign
Date for delivery of the sign is awaited.

Emergency Plan
Agree application for finance

Neighbourhood Plan
Talk being arranged for several parishes September/October

Consultation on Licensing
Mid Devon District Council is currently consulting on the following two documents:

Licensing Act 2003 - Statement of licensing policy
Gambling Act 2005 - Statement of principles
Responses by 23/8/2024

8. County Council Report

To note Councillor Radford's report

9. District Council Report

To receive Councillor Clist's report

10. Highways/Footpaths

12.1 Confirmation has been approved for the purchase of a tamper not a wacker.
Email sent to Highways asking them to reconsider.

12.2 Update on footpaths

11. Clayhidon Charity, Mary Parsons Gift Trust & John Griss Charity

To receive any relevant information.

11.1 Clayhidon Charity

Update from Councillor Blackmore/Clerk on making the Parish Council, the sole Trustee.

Financial Information

HSBC 4705 to 21 April 2024	£655.03*
HSBC 4713 to 21 March 2024	£514.52

* monthly charge of £5.00 deducted

Action required on bank accounts as currently classed as inactive and need to be re-activated to allow for a cheque covering a Wayleave Payment of £3.06 to be deposited. Letter for signature of meeting.

Changes can only be made by a signatory to the account.

11.2 Mary Parsons Gift Trust

Update

11.3 John Griss Charity

- Open Day – village hall has confirmed the bar
- Tozers final invoice for Rose Cottage £360.00
- Aerators – invoice £2166.00
- Countryside Stewardship Revenue Claim - £324.00
- Hemyock Skate Park grant request
- Grass keep invoiced for sheep
- Rent for fields

12. Items raised by Chairman

13. Items raised by Councillors

14. Date of the Council Meeting

9 September 2024 at the Parish Hall start time 7.30pm