

Clayhidon Parish Council

1 July 2024

To: All Members of Clayhidon Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Clayhidon Parish Council** to be held at the Parish Hall on **Monday 8 July 2024 at 7.00pm**. The meeting is open to the press and the public.

Yours sincerely

Susan McGeever
Parish Clerk

AGENDA

- 1. Welcome by Chairman, apologies for absence and introductions**
- 2. Declarations of Interest/Dispensations**
To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.
- 3. Minutes of Previous meetings** to approve minutes of the meeting on 24 June 2024.
- 4. Public Participation**
- 5. Planning**
5.1 To consider the following planning applications:
No planning applications for Clayhidon have been received.

5.2 To note the following planning decisions:
No Decision Notices for Clayhidon have been received.
- 6. Finance**
Full account and 3-monthly budget information will be presented at the meeting

6.1 Unity Bank Current Account	
Balance on 31 May 2024	£1985.00
Less payments	
Blackdown Support Group	£ 750.00
Service charge	£ 18.00
Balance on 30 June 2024	£1217.00
Other authorised payments:	
Chris Houghton	£ 624.00
6.2 Unity Bank Instant Access Account	
Balance on 31 May 2024	£53120.80
Interest	£ 369.85
Balance on 30 June 2024	£53490.65
(includes Mary Parsons Gift Trust)	

Request to change the address needs to be completed.

Cumulative bank reconciliation from 1 April 2024 completed for signature by the Chairman.

Invoices for payment:

Parish Clerk TBA

6.3 Signing of the contract for the Parish Clerk/RFO.

6.4 Financial regulations

Review of the new financial regulations

6.5 Parish Council Computer

Ongoing as a second-hand computer is being researched.

7. Clerk Update and Correspondence

Website/email addresses

Completed

Locality Budget for a new village sign

Date for delivery of the sign is awaited.

Emergency Plan

To be actioned

Neighbourhood Plan

Talk being arranged

Village Hall defibrillator

Add to website

8. County Council Report

To note Councillor Radford's report

9. District Council Report

To receive Councillor Clist's report

10. Highways/Footpaths

12.1 Confirmation of approval for the purchase of the wacker is awaited.

12.2 Update of footpaths from DCC including grant of £590.00

11. Clayhidon Charity, Mary Parsons Gift Trust & John Griss Charity

To receive any relevant information.

11.1 Clayhidon Charity

Update from Councillor Blackmore/Clerk on making the Parish Council, the sole Trustee.

Financial Information

HSBC 4705 to 21 April 2024 £655.03*

HSBC 4713 to 21 March 2024 £514.52

* monthly charge of £5.00 deducted

Action required on bank accounts as currently classed as inactive and need to be re-activated to allow for a cheque covering a Wayleave Payment of £3.06 to be deposited.

Changes can only be made by a signatory to the account.

11.2 Mary Parsons Gift Trust
Update

11.3 John Griss Charity
A meeting of the John Griss Charity will follow this Parish Council meeting.

12. Items raised by Chairman

13. Items raised by Councillors

14. Date of the Council Meeting

12 August 2024 at the Parish Hall start time 7.30pm