

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **CLAYHIDON PARISH COUNCIL**

County area (local councils and parish meetings only): **DEVON**

### Financial year ending 31 March 2024

Prepared by (Name and Role): **SUSAN MCGEEVER**

Date: **21/06/2024**

	£	£
<b>Balance per bank statements as at 31/3/2024</b>		
Current	12814.45	
Deposit	41828.00	
		54642.45
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/24 ( <b>enter these as negative numbers</b> )		
online payment not authorised	(643.50)	
online payment not authorised	(323.00)	
		-966.50
Add: any un-banked cash as at 31/3/24		
		0.00
<b>Net balances as at 31/3/24 (Box 8)</b>		<b><u>53675.95</u></b>